



**Northeastern Catholic District School Board**  
**Authorization for Administration of Medication**

Name of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone - Work: \_\_\_\_\_

\_\_\_\_\_ - Home: \_\_\_\_\_

School: \_\_\_\_\_ Name of Teacher: \_\_\_\_\_

**Note to Physician: Please indicate why medication must be administered at school**

**Physician's instructions for Administering Medication**

Name of medication: \_\_\_\_\_

Storage and safe keeping requirements: \_\_\_\_\_

\_\_\_\_\_

Dosage: \_\_\_\_\_ Frequency: \_\_\_\_\_

Method of administration: \_\_\_\_\_

\_\_\_\_\_

Dates for which authorization applies: \_\_\_\_\_

Possible side effects: \_\_\_\_\_

Other comments: \_\_\_\_\_

\_\_\_\_\_  
(Physician's Signature)

\_\_\_\_\_  
(Please print name)

\_\_\_\_\_  
(Physician's Telephone Number)



## Northeastern Catholic District School Board

### Parent/Guardian Authorization

We hereby request that the above medication and procedures as outlined by our Physician be administered to our child.

We understand that the Northeastern Catholic District School Board or its employees will not be legally responsible for the administration of oral medication.

\_\_\_\_\_  
(Parent/Guardian's Signature)

\_\_\_\_\_  
(Parent/Guardian's Telephone Number)

NOTE: This request will expire June 30<sup>th</sup> of each school year.

The legal authority for the collection of this information is the Education Act. The Board uses the information for the purpose of carrying out its responsibilities under the Act. If you require clarification about the collection of information, contact the Freedom of Information Coordinator, at (705) 268-7443.

Northeastern Catholic District School Board



School Record Form

Administration of Medication to Students by Board Personnel

Name of School: \_\_\_\_\_

Name of Pupil: \_\_\_\_\_

Name of Physician: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Name of medication: \_\_\_\_\_

Method of Administration/Special Instructions

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Names of Persons Responsible for Administration of Medication

\_\_\_\_\_  
\_\_\_\_\_

<u>Dosage Given</u>	<u>Date</u>	<u>Time</u>	<u>Other</u>	<u>Signature or Initial</u>

\_\_\_\_\_  
Principal's Signature

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