

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

MEMORANDUM

REVISED

TO: TEACHERS

FROM: Mélanie Bidal-Mainville, Manager of Human Resources

DATE: August 29, 2014

SUBJECT: Posting - Major Department Head

MAJOR DEPARTMENT HEAD LITERACY

O'GORMAN HIGH SCHOOL 2014-2015 School Year Competition # 14 – 039

Job Requirements	Responsibilities and Expectations
 ♦ 5 years teaching experience ♦ Specialist or Honor qualifications in one or more of the following subjects would be an asset: English, French, History, Geography or Business Studies. 	 Program development and implementation Instructional leadership School and community liaison Organizational, management & budgetary skills

ALLOWANCE: As per collective agreement

Applications stating qualifications and experience should be forwarded to the undersigned no later than **Friday, September 5, 2014 at 4:00 p.m.**

Mélanie Bidal-Mainville, Manager of Human Resources Northeastern Catholic District School Board 101 Spruce Street North Timmins, Ontario P4N 6M9 Fax: (705) 267-3590 mbidal@ncdsb.on.ca

The Northeastern Catholic District School Board is an Equal Opportunity Employer.

Rick Brassard Chair of the Board Glenn Sheculski Director of Education