



# ACTING ADMINISTRATOR

## **COMPETITION #18-118**

St. Anne English Catholic School, Iroquois Falls  
Effective immediately and extending until further notice

## **PREFERRED QUALIFICATIONS:**

- Registered with the Ontario College of Teachers.
- Principal's Course Part I and II (or be nearing completion).
- Special Education Part I and Religious Education Part I.

## **DESIRED QUALITIES AND EXPERIENCE:**

- Demonstrated faith life and a strong commitment to Catholic education.
- Strong leadership qualities.
- Exceptional communication skills.
- Proven track record of positive and orderly school climate.
- Involvement in program development and implementation.
- Ability to work positively and proactively with Catholic School Councils and members of the school community.

Interested applicants must forward a resume highlighting education and experience, a philosophy of education, a recent pastoral letter of reference from a parish priest attesting to the fact that you are a practicing Roman Catholic, and the name and addresses of two professional references. Applications should be sent to the undersigned no later than **October 19<sup>th</sup>, 2018 @ 4:00 p.m.**

**Mélanie Bidal-Mainville, Manager of Human Resources**  
**Northeastern Catholic District School Board**  
[hr@ncdsb.on.ca](mailto:hr@ncdsb.on.ca)

**We wish to thank all applicants, however,  
only those selected for an interview will be contacted.**

**We are an equal opportunity employer.**  
**Candidates requiring accommodation in accordance with the Ontario *Human Rights Code***  
**are asked to contact [hr@ncdsb.on.ca](mailto:hr@ncdsb.on.ca)**

Rick Brassard  
Chair of the Board

Tricia Stefanic Weltz  
Director of Education