

# Northeastern Catholic District School Board

## INAUGURAL PUBLIC MEETING

Saturday, December 13, 2003

2:00 p.m.

Catholic Education Centre

101 Spruce Street North

Timmins, Ontario

### A g e n d a

A. CALL TO ORDER

B. ROLL CALL

*Be It Resolved that* the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting:

C. PROCESS AND PROCEDURES FOR CONDUCT OF MEETING

D. DECLARATION OF OFFICE AND OATH OF ALLEGIANCE

E. NOMINATION OF SCRUTINEERS

F. ELECTION OF CHAIR

*Be It Resolved that* the Northeastern Catholic District School Board appoint \_\_\_\_\_ as Chairperson for the period from December, 2003 to December, 2004.

**G. ELECTION OF VICE-CHAIR**

*Be It Resolved that* the Northeastern Catholic District School Board appoint \_\_\_\_\_ as Vice-Chairperson for the period from December, 2003 to December, 2004.

**H. COMMISSIONING SERVICE - Officiator: Bishop Paul Marchand**

**I. PRESENTATIONS AND REPORTS**

**I.1 Personnel - Mike Resetar**

**I.1.1 Report**

(see page 1)

*Be It Resolved that* the Northeastern Catholic District School Board adopt the Manager of Human Resources' Report.

**I.1.2 Hiring**

*Be It Resolved that* the Northeastern Catholic District School Board hire Kim Hutteri as a Teacher Assistant, on a part-time basis (3 hours a day), effective December 15, 2003, in accordance with the provisions of the Collective Agreement in effect with CUPE Local 7777-01.

**I.1.3 Resignation**

*Be It Resolved that* the Northeastern Catholic District School Board accept the resignation of Eric Fontaine, effective January 5, 2004.

**I.2 Business and Finance - Luigina Malciw**

**I.2.1 Report**

(see page 2)

*Be It Resolved that* the Northeastern Catholic District School Board adopt the Manager of Financial Services' Report.

**I. PRESENTATIONS AND REPORTS (contd.)**

**I.2 Business and Finance - Luigina Malciw (contd.)**

**I.2.2 Cheque Register, Payroll and Monthly Expenditures  
- for the month of November 2003**

*Be It Resolved that* the Northeastern Catholic District School Board approve the expenditures in the amount of one million four hundred and twenty nine thousand five hundred and eighty five dollars and fifty cents (\$1,429,585.50) in reference to the cheque register for the month of November 2003.

*Be It Resolved that* the Northeastern Catholic District School Board approve the expenditures in the amount of two million four hundred and eighty six thousand five hundred and ninety seven dollars and eighty six cents (\$2,486,597.86) in reference to the disbursements and payroll for the month of November 2003.

**I.2.3 Bank Account Signatures**

*Be It Resolved that* the Northeastern Catholic District School Board approve the bank account signatures via computerized signature, effective December 13, 2003, consisting of two of the following: Chair of the Board, Vice-Chair of the Board, Larry Yaguchi, Director of Education, and Luigina Malciw, Manager of Financial Services.

**I.2.4 Line of Credit**

*Be It Resolved that* the Northeastern Catholic District School Board establish a line of credit at the Royal Bank of Canada in the amount of three million dollars (\$3,000,000).

**I.2.5 Budget Deficit or Surplus**

*Be It Resolved that* the Northeastern Catholic District School Board approve that any budget deficit or surplus be taken from or transferred to appropriate reserve funds.

**J. DIRECTOR'S ANNUAL REPORT 2003 - Larry Yaguchi (see attachment)**

*Be It Resolved that* the Northeastern Catholic District School Board receive the Director's Annual Report 2003, as presented.

**K. NEW BUSINESS**

**K.1 Procedural By-Law (see page 8)**

*Be It Resolved that* the Northeastern Catholic District School Board accept the *Procedural By-Law of the Northeastern Catholic District School Board*, at first reading.

**K.2 Board Committee Structure (see page 36)**

*Be It Resolved that* the Northeastern Catholic District School Board approve the 2004 Committee Structure, as presented.

**L. FUTURE MEETINGS**

**L.1 Board Meetings Schedule 2004 (see page 37)**

*Be It Resolved that* the Northeastern Catholic District School Board approve the Board Meetings Schedule 2004, as presented.

- OCSTA New Trustees Seminar - Doubletree International Plaza Hotel - Toronto Airport  
January 16-17, 2004

**M. ADJOURNMENT**

*Be It Resolved that* the Northeastern Catholic District School Board adjourn the meeting at \_\_\_\_\_ p.m.

**QUESTION PERIOD**

**Questions pertaining to items identified on the agenda.**