Northeastern Catholic District School Board

111 Burnside Drive
KIRKLAND LAKE ON P2N 1M9

Telephone: (705) 567-3327
Fax: (705) 568-8005

TIMESHEET

NAME: _____

SOCIAL INSURANCE NUMBER: _____

POSITION: _____

DATE (MM/DD/YYYY)	**HOURS**	**REASON**

TOTAL 0.0

VERIFIED BY: _____ DATE: _____

AUTHORIZED BY: _____ DATE: _____

Please forward to **Payroll Clerk, Kirkland Lake Point of service.**

Revised Aug 01 dd Yellow