

# **Northeastern Catholic District School Board**

**Minutes of the Public Board Meeting** held on Saturday, May 15, 2004 at St. Patrick School in Kapuskasing at 12:30 p.m.

**PRESENT:**

**Trustees:** Colleen Landers, Chair  
Peter Del Guidice, Vice-Chair  
Brenda Hevenor  
Paul Keating  
Elizabeth King  
Steve Malciw  
Jack Slattery

**Administration:** Larry Yaguchi, Director of Education  
Paul Toffanello, Superintendent of Education  
Luigina Malciw, Manager of Financial Services  
Mike Resetar, Manager of Human Resources  
Bob Landry, Manager of Plant

**Staff:** Judy Piché, Executive Assistant and Recorder

**ABSENT:** Charlie Angus, Trustee  
Jason Dupras, Student Trustee

**GUESTS:** Keith Landriault, School Council Chair, St. Patrick School  
Kaitlyn Landriault, Student, St. Patrick School  
Joan Landriault, Parent, St. Patrick School

## **A. CALL TO ORDER**

### **A.1 Opening Prayer**

Chair of the Board, Colleen Landers, welcomed everyone to the meeting and led the group in prayer. Special intentions were offered for the deceased: Stella Danis, Florence Briggs, Matthew Joseph Angus, Marie Louise Levesque, Alyssa Wilker; and for Joshua Reckzine, who is ill.

**B. ROLL CALL**

**Motion**

**Resolution 04-91**

MOVED BY: E. King  
SECONDED BY: B. Hevenor

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting:

Charlie Angus, Trustee  
Jason Dupras, Student Trustee

**CARRIED**

**C. DECLARATIONS OF PECUNIARY INTEREST**

The following pecuniary interests were declared: Elizabeth King with Item G.2.2; and Paul Keating with Item G.4.3.

**D. APPROVAL OF AGENDA**

**Motion**

**Resolution 04-92**

MOVED BY: P. Keating  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting as amended.

**CARRIED**

**E. APPROVAL OF MINUTES**

**Motion**

**Resolution 04-93**

MOVED BY: J. Slattery  
SECONDED BY: B. Hevenor

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

- Public Board Meeting, held on April 17, 2004

**CARRIED**

**F. PRESENTATIONS / DELEGATIONS**

**F.1 St. Jerome School**

Melodie McCrae, Principal at St. Patrick School, welcomed the members and presented the school's components with a powerpoint presentation. She then introduced Kaitlyn Landriault, a Grade 7 student, who sang a beautiful song for the members.

**G. PRESENTATIONS AND REPORTS**

**G.1 Policies**

**G.1.1 Fundraising - Elementary Schools**

**Motion**

**Resolution 04-94**

MOVED BY: B. Hevenor  
SECONDED BY: J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the revised Board policy - *Fundraising - Elementary Schools* - at first reading.

**CARRIED**

**G.1.2 Fundraising - Secondary Schools**

**Motion**

**Resolution 04-95**

MOVED BY: E. King  
SECONDED BY: P. Keating

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the revised Board policy - *Fundraising - Secondary Schools* - at first reading.

**CARRIED**

**G.1.3 Anti-Bullying**

**Motion**

**Resolution 04-96**

MOVED BY: B. Hevenor  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the Board policy - *Anti-Bullying* - at first reading.

**CARRIED**

**G. PRESENTATIONS AND REPORTS (contd.)**

**G.2 Personnel - Mike Resetar**

**G.2.1 Report**

**Motion**

MOVED BY: J. Slattery  
SECONDED BY: B. Hevenor

**Resolution 04-97**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Manager of Human Resources' Report.

**CARRIED**

**G.2.2 Leaves of Absence**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: B. Hevenor

**Resolution 04-98**

BE IT RESOLVED THAT the Northeastern Catholic District School Board rescind motion #04-56.

**CARRIED**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: J. Slattery

**Resolution 04-99**

BE IT RESOLVED THAT the Northeastern Catholic District School Board rescind motion #04-55.

**CARRIED**

**Motion**

MOVED BY: B. Hevenor  
SECONDED BY: P. Del Guidice

**Resolution 04-100**

BE IT RESOLVED THAT the Northeastern Catholic District School Board grant a .25 leave of absence to Amber Smith, for the 2004-2005 school year.

**CARRIED**

**G. PRESENTATIONS AND REPORTS (contd.)**

**G.2 Personnel - Mike Resetar (contd.)**

**G.2.3 Association Leave**

**Motion**

MOVED BY: P. Del Guidice

**Resolution 04-101**

SECONDED BY: J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board grant an Association Leave to Sheila Hill, without pay, on a full-time basis, for the 2004-2005 school year.

**CARRIED**

**G.2.4 Change of Employment Status**

**Motion**

MOVED BY: B. Hevenor

**Resolution 04-102**

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the change of employment status of the following Teachers, from 0.5 to 1.0, effective September 7, 2004:

Suzanne Chartrand  
Kim Hall

**CARRIED**

**G.2.5 Promotions**

**Motion**

MOVED BY: S. Malciw

**Resolution 04-103**

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the following numbered motion C.W.B. 04-26.

**CARRIED**

**G. PRESENTATIONS AND REPORTS (contd.)**

**G.2 Personnel - Mike Resetar (contd.)**

**G.2.5 Promotions (contd.)**

**Motion**

MOVED BY: J. Slattery  
SECONDED BY: B. Hevenor

**Resolution 04-104**

BE IT RESOLVED THAT the Northeastern Catholic District School Board promote Liz Mulholland and Christina Pawson to each share the position of Special Assignment Teacher - Student Achievement, on a half-time basis, effective September 7, 2004 until August 31, 2005, in accordance with the provisions of the Collective Agreement with OECTA Northeastern Unit.

**CARRIED**

**G.2.6 Hiring**

**Motion**

MOVED BY: E. King  
SECONDED BY: S. Malciw

**Resolution 04-105**

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire John Sullivan as a Teacher, on a half-time basis (0.5), at the elementary panel, effective September 7, 2004, in accordance with the provisions of the Collective Agreement with OECTA Northeastern Unit.

**CARRIED**

**G.2.7 Resignation**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: B. Hevenor

**Resolution 04-106**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Jeff Hagger, effective June 30, 2004.

**CARRIED**

**G. PRESENTATIONS AND REPORTS (contd.)**

**G.3 Property - Bob Landry**

**G.3.1 Report**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: P. Keating

**Resolution 04-107**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Manager of Plant's Report.

**CARRIED**

**G.3.2 Contract Awards**

**Motion**

MOVED BY: P. Keating  
SECONDED BY: B. Hevenor

**Resolution 04-108**

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for the gymnasium roof replacement at St. Patrick School in Kapuskasing to Provost Roofing in the amount of forty four thousand four hundred and twenty six dollars and forty cents (\$44,426.40), inclusive of Goods and Services Tax.

**CARRIED**

**Motion**

MOVED BY: E. King  
SECONDED BY: B. Hevenor

**Resolution 04-109**

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for the roof replacement at St. Anne English Catholic School in Iroquois Falls to Designed Roofing in the amount of sixty thousand one hundred and thirty four dollars (\$60,134.00), inclusive of Goods and Services Tax.

**CARRIED**

**G. PRESENTATIONS AND REPORTS (contd.)**

**G.3 Property - Bob Landry (contd.)**

**G.3.2 Contract Awards (contd.)**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: B. Hevenor

**Resolution 04-110**

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for the renovations at Sacred Heart School in Kirkland Lake to J. Lajeunesse Construction in the amount of one hundred and seventy three thousand three hundred and forty dollars (\$173,340.00), inclusive of Goods and Services Tax.

**CARRIED**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: J. Slattery

**Resolution 04-111**

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for the renovations at St. Paul School in Timmins to Gatrem Construction in the amount of one million and twenty five thousand nine hundred and thirteen dollars and seventy one cents (\$1,025,913.71), inclusive of Goods and Services Tax.

**CARRIED**

**G.4 Business and Finance - Luigina Malciw**

**G.4.1 Report**

**Motion**

MOVED BY: B. Hevenor  
SECONDED BY: E. King

**Resolution 04-112**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Manager of Financial Services' Report.

**CARRIED**



**G. PRESENTATIONS AND REPORTS (contd.)**

**G.4 Business and Finance - Luigina Malciw (contd.)**

**G.4.2 Cheque Register, Payroll and Monthly Expenditures  
- for the month of April 2004**

**Motion**

MOVED BY: B. Hevenor **Resolution 04-113**  
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of two million two hundred and nineteen thousand two hundred and sixty two dollars and six cents (\$2,219,262.06) in reference to the cheque register for the month of April 2004.

**CARRIED**

**Motion**

MOVED BY: B. Hevenor **Resolution 04-114**  
SECONDED BY: J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of one million and forty five thousand seven hundred dollars and twenty four cents (\$1,045,700.24) in reference to the disbursements and payroll for the month of April 2004.

**CARRIED**

**G.4.3 Audit Service Proposal**

**Motion**

MOVED BY: J. Slattery **Resolution 04-115**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the Audit Service Proposal from Ross Pope and Company, as presented.

**CARRIED**

**G. PRESENTATIONS AND REPORTS (contd.)**

**G.4 Business and Finance - Luigina Malciw (contd.)**

**G.4.4 Capital Projects**

**Motion**

MOVED BY: B. Hevenor **Resolution 04-116**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board allocate the sum of five hundred and sixteen thousand dollars (\$516,000.00) from Proceeds of Disposition Reserve for the completion of capital projects.

**CARRIED**

**G.5 Program - Paul Toffanello**

**G.5.1 Report**

**Motion**

MOVED BY: E. King **Resolution 04-117**  
SECONDED BY: B. Hevenor

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Superintendent of Education's Report.

**CARRIED**

**G.5.2 Educational Trip**

**Motion**

MOVED BY: E. King **Resolution 04-118**  
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Educational Trip to Toronto from June 14-19, 2004 for students from St. Anne English Catholic School, in Iroquois Falls.

**CARRIED**

**G.6 Student Trustee - Nil**

**G.7 OCSTA Board of Directors**

Vice-Chair, Peter Del Guidice, mentioned that the OCSTA Annual General Meeting was the best conference ever attended. He added that the next Regional Meeting will be held in the Fall in Sudbury. He also stated that the Ministry of Education wants to make sure that all schools' classrooms and gymnasiums are open for public use; therefore, the need to look at the Board's liability insurance is essential.

**G. PRESENTATIONS AND REPORTS (contd.)**

**G.8 SEAC Report**

The Minutes of the Special Education Advisory Committee (SEAC) Meeting of Wednesday, February 18, 2004 were tabled as information.

**G.9 Principals'/Administration Report - Nil**

**G.10 Director of Education's Report**

**Motion**

MOVED BY: S. Malciw

**Resolution 04-119**

SECONDED BY: B. Hevenor

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Director of Education's Report.

**CARRIED**

**H. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: P. Del Guidice

**Resolution 04-120**

SECONDED BY: J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**CARRIED**

**I. UNFINISHED BUSINESS**

**I.1 Poverty Action Coalition of Timmins**

Following some discussion regarding a presentation made by the Poverty Action Coalition of Timmins at a previous Board Meeting, it was agreed that a letter be forwarded to the Ministry of Education expressing the Board's concern for the funding of elementary and secondary education in Ontario.

**J. CORRESPONDENCE**

- Letter from Paul Ménard, District Manager, Ministry of Education

The aforesaid information was received.

**K. NEW BUSINESS - Nil**

**L. INFORMATION - Nil**

**M. FUTURE MEETINGS**

- Regional School Council Meetings - 6:30 p.m.
  - Monday, May 17, 2004 - Aileen Wright English Catholic School, Cochrane
  - Tuesday, May 18, 2004 - O’Gorman Intermediate Catholic School, Timmins
  - Wednesday, May 19, 2004 - Holy Family School, Englehart
  
- June 3 - 5, 2004  
CCSTA Convention - Cornwall
  
- Saturday, June 19, 2004 - Catholic Education Centre, Timmins  
Regular Monthly Board Meeting - 10:30 a.m. - C.W.B. In-Camera Meeting to be followed by Public Meeting

**N. ADJOURNMENT**

**Motion**

MOVED BY: P. Del Guidice

**Resolution 04-121**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 1:43 p.m.

**CARRIED**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD  
(N.C.D.S.B.)**

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Chair of the Board

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Secretary-Treasurer