

# **Northeastern Catholic District School Board**

**Minutes of the Public Board Meeting** held on Saturday, February 25, 2006 at the Catholic Education Centre at 10:00 a.m.

**PRESENT:**

**Trustees:** Colleen Landers, Chair  
Richard Brassard  
Martin Drainville  
Paul Keating  
Elizabeth King, Vice Chair  
Steve Malciw  
Jack Slattery

**Administration:** Paul Toffanello, Director of Education  
Mike Resetar, Manager of Human Resources  
Luigina Malciw, Manager of Financial Services  
Bob Landry, Manger of Plant  
Melanie Bidal-Mainville, Community Relations Officer

**Staff:** Janice Viskovich, Executive Assistant and Recorder

**Regrets:** Peter Del Guidice, Trustee  
Kyle Simunovic, Student Trustee

## **A. CALL TO ORDER**

### **A.1 Opening Prayer**

Chair of the Board, Colleen Landers, welcomed everyone to the meeting and led the group in prayer with special intentions heard.

## **B. ROLL CALL**

### **Motion**

**Resolution 06-29**

MOVED BY: M. Drainville

SECONDED BY: R. Brassard

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting:

Peter Del Guidice, Trustee

Kyle Simunovic, Student Trustee

**CARRIED**

C. **DECLARATIONS OF PECUNIARY INTEREST** - Nil

D. **APPROVAL OF AGENDA**

**Motion**

**Resolution 06-30**

MOVED BY: E. King  
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting as amended.

**CARRIED**

E. **APPROVAL OF MINUTES**

**Motion**

**Resolution 06-31**

MOVED BY: R. Brassard  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

- Public Board Meeting, held on January 30, 2006.

**CARRIED**

F. **PRESENTATIONS / DELEGATIONS** - Nil

G. **PRESENTATIONS AND REPORTS**

**G.1 Policies**

**G.1.1 Anaphylaxis Policy**

**Motion**

**Resolution 06-32**

MOVED BY: S. Malciw  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Board Policy "*Anaphylaxis*" as amended at first reading.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.1.2 Inaugural Meetings**

**Motion**

MOVED BY: R. Brassard

**Resolution 06-33**

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Board Policy "*Inaugural Meetings*" as amended at second reading.

**CARRIED**

**G.2 Personnel - Mike Resetar**

**G.2.1 Report.**

**Motion**

MOVED BY: M. Drainville

**Resolution 06-34**

SECONDED BY: J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manger of Human Resources' Report.

**CARRIED**

**G.2.2 Hiring**

**Motion**

MOVED BY: E. King

**Resolution 06-35**

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board name Karen Rowe as Assistant to the Director effective February 27, 2006.

**CARRIED**

Colleen Landers, Chair of the Board, welcomed Karen on behalf of the trustees and wished her much success in her new position.

**G. PRESENTATIONS AND REPORTS - continued**

**G.2 Personnel - Mike Resetar - continued**

**G.2.2 Hiring - continued**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: R. Brassard

**Resolution 06-36**

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Regine Tessier as an Educational Assistant on a part-time basis (0.5) effective February 27, 2006 in accordance with the C.U.P.E. Local 4681 terms and conditions.

**CARRIED**

**G.2.3 Leave of Absence**

**Motion**

MOVED BY: J. Slattery  
SECONDED BY: E. King

**Resolution 06-37**

BE IT RESOLVED THAT the Northeastern Catholic District School Board grant an unpaid leave of absence to Trina Paquette, Educational Assistant, effective September 5, 2006 until March 30, 2007.

**CARRIED**

**Motion**

MOVED BY: R. Brassard  
SECONDED BY: E. King

**Resolution 06-38**

BE IT RESOLVED THAT the Northeastern Catholic District School Board grant an unpaid leave of absence to Loreen Palangio, Teacher, for the remainder of the 2005-2006 school year.

**CARRIED**

**G.     PRESENTATIONS AND REPORTS - continued**

**G.3    Program - Karen Rowe**

**G.3.1 Report**

**Motion**

**Resolution 06-39**

MOVED BY:                   R. Brassard

SECONDED BY:               E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Assistant to the Director's Report.

**CARRIED**

**G.4    Property - Bob Landry - Nil**

**G.5    Business and Finance - Luigina Malciw**

**G.5.1 Report**

**Motion**

**Resolution 06-40**

MOVED BY:                   M. Drainville

SECONDED BY:               J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Service's Report.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.5 Business and Finance - Luigina Malciw**

**G.5.2 Capital Financing**

**Motion**

**Resolution 06-41**

MOVED BY: P. Keating  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the following motion:

WHEREAS for the purposes of facilitating the Northeastern Catholic District School Board's long term financing of the additions to the O'Gorman Intermediate Catholic School it is deemed by the Northeastern Catholic District School Board to be expedient for the Northeastern Catholic District School Board to appoint First Canadian Property Investments Limited ("FCPIL") as Fiscal Agent in connection with the issue of debentures, in the maximum principal amount up to \$[4,500,000] over a term not to exceed 25 years;

1. The Northeastern Catholic District School Board shall appoint FCPIL as its Fiscal Agent in connection with the issue of debentures in 2006 (the "Debentures").
2. At any time in 2006 after this resolution is passed, the Director of Education and Secretary-Treasurer may negotiate and settle, on the Northeastern Catholic District School Board's behalf with FCPIL, subject to the provisions hereof, the terms and conditions in respect of the Debentures, including the applicable rate of interest in respect of the Debentures and the pricing, as the Director of Education and Secretary-Treasurer considers appropriate and expedient, provided that the interest rate in respect of the Debentures shall not exceed 5.75% per annum.
3. In accordance with paragraph 2 hereof the Director of Education and Secretary-Treasurer is hereby authorized to execute a purchase agreement between the Northeastern Catholic District School Board and FCPIL, and any other such documentation which may be required.
4. The Northeastern Catholic District School Board shall, at least [two] business days prior to the date scheduled for the completion of the sale of the Debentures, upon the negotiated terms and conditions contemplated in paragraph 2 hereof, pass a debenture by-law which authorizes the Northeastern Catholic District School Board to issue the Debentures in accordance with the applicable legislation and the purchase agreement referred to in paragraph 3 hereof, and duly authorized officers of the Northeastern Catholic District School Board shall execute and deliver to FCPIL or Borden Ladner Gervais LLP on their behalf, prior to the closing, the debenture by-law, the debenture certificate authorized thereunder and the related documents.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.5 Business and Finance - Luigina Malciw**

**G.5.3 OSBIE**

**Motion**

**Resolution 06-42**

MOVED BY: S. Malciw  
SECONDED BY: R. Brassard

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the renewal of the Ontario School Board Insurance Exchange (OSBIE) contract for a period of five years (2007 to 2011).

**CARRIED**

**G.5.4 I.T. Purchases**

**Motion**

**Resolution 06-43**

MOVED BY: R. Brassard  
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the I. T. purchases from classroom reserves up to \$300,000.

**CARRIED**

**G.5.5 Cheque Register, Payroll and Monthly Expenditures  
- for the month of January 2006**

**Motion**

**Resolution 06-44**

MOVED BY: R. Brassard  
SECONDED BY: J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the disbursements in the amount of one million six hundred and eight thousand six hundred and thirty dollars and ninety three cents (\$1,608,630.93) in reference to the cheque register for the month of January 2006.

**CARRIED**

**G. PRESENTATIONS AND REPORTS - continued**

**G.5 Business and Finance - Luigina Malciw**

**G.5.5 Cheque Register, Payroll and Monthly Expenditures  
- for the month of January 2006**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: R. Brassard

**Resolution 06-45**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of two million seven hundred and seventy-seven thousand one hundred and thirty-one dollars and seventy-one cents (\$2,777,131.71) in reference to the disbursements and payroll for the month of January 2006.

**CARRIED**

**G.6 Student Trustee - Kyle Simunovic - Nil**

**G.7 SEAC - Minutes of December 14, 2005 attached.**

**G.8 OCSTA Board of Directors**

Colleen has been invited to be a panellist at the OCSTA Financial Seminar session on April 20<sup>th</sup>. Paul and Luigina will assist the chair in preparing for this presentation regarding the challenges we face presently. She will report back to the trustees after the presentation.

**G.9 Director of Education's Report - Paul Toffanello**

**Motion**

MOVED BY: P. Keating  
SECONDED BY: E. King

**Resolution 06-46**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Director of Education's Report.

**CARRIED**



**H. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: M. Drainville  
SECONDED BY: R. Brassard

**Resolution 06-47**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**CARRIED**

**I. UNFINISHED BUSINESS - Nil**

**J. CORRESPONDENCE**

Letter from OCSTA - in package.

**K. NEW BUSINESS - Nil**

**L. INFORMATION - Nil**

**M. FUTURE MEETINGS**

***Please note the change:***

Regular Board Meeting - Friday, March 31, 2006  
beginning at 6:00 p.m. at the Catholic Ed Centre.

**N. ADJOURNMENT**

**Motion**

MOVED BY: R. Brassard  
SECONDED BY: E. King

**Resolution 06-48**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 12:45 p.m.

**CARRIED**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD  
(N.C.D.S.B.)**

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Chair of the Board

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Secretary-Treasurer