



HOLY FAMILY SCHOOL

P.O. Box 578, 80, 8th Avenue

Englehart, Ontario

P0J 1H0

Phone: (705) 544-2397 Fax: (705) 544-2466

Principal: Mr. Matthew Turner email: mturner@ncdsb.on.ca

Catholic School Council & Safe Schools Committee Meeting

MINUTES: October 6, 2010

Present: Crystal Duguay, Becky Martin, Melanie Parker, Jackie Pawson, Jamie Pothier, Amanda Vickery, Pam Yantha, Josee Jolette, Tammy Malette, Matt Turner, Rick Brassard

Regrets: Stacey Borgford, Pauline Scott

- 1) **Prayer** was shared
- 2) **Amendment/Approval of Agenda:**
 - Agenda Approved (**Moved** by Crystal Duguay, seconded by Pam Yantha.)
- 3) **Amendment/Approval of Minutes (April 21, 2010)**
 - Minutes Approved (**Moved** by Melanie Parker, seconded by Crystal Duguay)
- 4) **Business Arising from the Minutes**
 - None
- 5) **Nomination & Election of Officers**
 - **Chair:** Jackie Pawson elected Chair
 - **Vice-Chair:** Jamie Pothier elected Vice-Chair
- 6) **Correspondence**
 - None
- 7) **By-Law Review**
 - Bylaw submitted to all members, and no changes were suggested
- 8) **Financial Report & Fundraising**
 - Budget Statement:
 - Statement Submitted
 - Turner will examine ways to collect \$5 for agenda more effectively from parents/guardians
 - PRO Grants:
 - Bulletin Boards have been requested for a total of \$1000. Turner will inform everyone via email about the status of our proposal
 - Fundraising for 2010 - 2011 school year:
 - Pepperettes X2, Money Tree, Dance-a-thon, Family Photograph night. Possible options are: Boo Boo Kits, Santa's Little Helpers, Ladies Night
 - We will look at ways of improving procedures around Dance-a-thon
 - We will look at our potential Hospital support at a later meeting
 - Purchases up to tonight for approval
 - **Motion:** Let it be resolved that council approves the purchase of various school items incurred in the month of September 2010 as stated on the Budget Statement: (**Moved** by Crystal Duguay, seconded by Jamie Pothier. **Motion Carried.**)



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9) **Principal's Report**

- Report Shared
- School Improvement Plan distributed
- A parent friendly notice will be sent home to explain the essential components of this plan to all of our community

10) **Turkey Luncheon: Wednesday December 15th**

- Jackie Pawson will lead this again. She will begin preparations ASAP.
- Paper plates will be used again, unless we can secure a crew of willing dish washers

11) **Unveiling of Christmas: November 19th**

- Josee Jolette and Tammy Malette will lead this. Our proposed float theme will be "Christmas Candy" Procedures for float riding and supervision etc will be decided at the school.

Safe Schools Committee

1) **Nomination & Election of Officers**

- **Chair:** Josee Jolette elected Chair, as a staff member must be Chair of this committee

2) **Safe School Data from 2009-2010**

- Safe School Incident Report data shared for 2009-2010 school year from February 1 forward

3) **Emergency Preparedness Plan**

- Letter from school board that was sent home in June re-shared. We must have a emergency preparedness drill by December 1.

New Business & Questions

- Meeting Dates Established: *November 10, January 26 and April 6* all at 6:00 pm at the school. Other meetings can be arranged as needed.
- Turner will communicate via email as much as possible to reduce the need to meet in person
- Mr. Brassard informed everyone about the municipal and school board elections underway. Rick and Steve Malciw have been acclaimed for our area. Congratulations Rick!
- Agenda item for a future meeting could look at EQAO website and its use by parents
- Agenda item for final meeting of the year should include specific direction for procedures around Council support for purchasing of student agenda

Meeting Adjourned at 7:27 p.m.