



INAUGURAL MEETINGS

POLICY #: B-1

AUTHORITY: 98-172/06-53/06-178

POLICY STATEMENT

It is the desire of the Board to establish procedures for the election of a Chairperson and Vice-Chairperson in order to initiate the organization of Board activities.

POLICY REGULATIONS

1. INAUGURAL MEETING

- 1.1 In the year of municipal elections, the Secretary shall call the Inaugural Meeting of the newly-elected Trustees on the first Monday in December. In the event of inclement weather or other unforeseen circumstances, the Secretary shall call the Inaugural Meeting during the first full week of December.
- 1.2 Agenda for the Inaugural Meeting in an election year:
 - 1.2.1 Installation, declaration and oath for trustees by the Secretary;
 - 1.2.2 Election of Chairperson;
 - 1.2.3 Election of Vice-Chairperson;
 - 1.2.4 Committee preferences;
 - 1.2.5 Chairperson's inaugural address;
 - 1.2.6 Reports and presentations.
- 1.3 In the years between municipal elections, the election of the Chairperson and Vice Chairperson shall take place at the December Open meeting of the Board and the Chairperson elected shall make his/her inaugural statement at the December Open Meeting of the Board.

2. PROCEDURES TO ELECT A CHAIRPERSON AND VICE-CHAIRPERSON

- 2.1 The Secretary of the Board shall take the chair as chairperson pro-tem.
- 2.2 The Secretary shall then conduct the election for the office of Chairperson of the Board, which shall be as follows:
 - 2.2.1 Nomination by a Mover.
 - 2.2.2 The Secretary shall announce the result of the ballot by declaring the names of those nominated and shall not declare the count. Nominees shall have the opportunity to decline in reverse order of nomination.
 - 2.2.3 Voting shall be conducted by secret ballot using the procedure outlined in the NCDSB Procedural By-Law.

- 2.2.4 The member receiving a majority of the votes cast by all members present shall be declared elected.
 - 2.2.5 Should no candidate receive a clear majority of the votes cast, the name of the candidate receiving the smallest number of votes shall be dropped and the Board shall proceed to vote anew and so continue until the Chairperson is elected.
 - 2.2.6 In case of a tie vote, the candidates shall draw lots to fill the position in accordance with the Education Act.
 - 2.2.7 The Secretary shall announce the result of the ballot by declaring the name of the member who has received a clear majority of the votes and shall not declare the count.
 - 2.2.8 The candidates may request the count.
 - 2.2.9 The ballots shall then be destroyed by motion.
 - 2.2.10 The Chairperson shall then take the Chair.
 - 2.2.11 The Chairperson shall then conduct the election for the office of Vice-chairperson.
3. The Board will meet between the Inaugural Meeting and the first Open meeting and select all committees and their Chairpersons.
 4. At the first Open meeting of the Board following the Inaugural Meeting, the Chairperson shall announce the appointments to the various committees and organizations