



## **LEAVE FOR POLITICAL OR COMMUNITY APPOINTMENTS**

**POLICY #: B-11**

**AUTHORITY: 99-085/11-181**

### **POLICY STATEMENT**

The Northeastern Catholic District School Board recognizes that members of its staff have obligations towards the community, the province and Canada, and supports members of its staff who assume civic responsibilities.

The Board also recognizes that the members of its staff who assume or who wish to assume community, municipal, provincial or national duties, must, on occasion, be absent from work in order to fulfill such duties, as long as such absences do not affect the efficient operation of the Board or its schools.

It is assumed that members nominated, appointed and elected to government or volunteer organizations will have previously discussed the matter with the Director of Education.

It is also assumed that members appointed to Boards, commissions or other remunerative organizations will have obtained prior permission from the Board and that staff members follow the regular procedures for requests for leaves.

### **POLICY REGULATIONS**

1. Staff members campaigning to become councillors, mayor or reeve, may, with approval, be granted a leave without pay for up to five (5) working days, in order that they may work on their election campaign.
2. Staff members campaigning to become Member of Parliament (Federal or Provincial) may, with approval, be granted a leave without cost to the Board for up to twenty-eight (28) school days in order that they may work on their election campaign.
3. Once elected, staff members may, with the Boards approval, be granted a leave without pay, of up to five (5) working days per year if they are a councillor, a mayor or a reeve provided it does not disrupt the operation of the Board,

4. Once elected as a Member of Parliament, staff members may, with Board approval, be granted a leave without cost to the Board up to one (1) term in office or four (4) years, whichever is the greater.
5. Members of staff appointed to local, provincial, national, or business boards, commissions or other remunerative organizations may, with the Boards approval, be granted leave without pay, up to a maximum of five (5) days, in order to attend those meetings.