



0.5 DESIGNATED EARLY CHILDHOOD EDUCATOR

COMPETITION #21-002

St. Jerome School, Kirkland Lake
Effective February 1, 2021 and extending until June 25, 2021
Temporary Part-Time Non-Unionized Position
16.25 hours/week (PM)

Reporting to the Principal, the Designated Early Childhood Educator will partner with the classroom teacher to plan and implement a half day (PM) early learning program supporting faith initiatives within a Catholic classroom setting. He/she will provide supervision and age appropriate Catholic programming for groups of students as part of the extended day program as required.

QUALIFICATIONS

- Two-year ECE Diploma and proof of registration with the College of Early Childhood Educators;
- Minimum of 1 to 3 years childcare experience in a childcare or educational setting;
- Knowledge of Ministry of Education full day early learning program and related legislation;
- Proven ability, experience and skill in working as a member of a team;
- Proven ability to communicate in a sensitive, courteous manner with children, parents, staff and the public;
- Proven commitment to maintaining confidentiality;
- Proven ability to effectively manage classroom behavioural concerns, and emergency situations;
- Experience planning and implementing emergent curriculum, play-based and child-driven environments;
- Basic computer skills, strong organization and time management skills and ability to meet deadlines;
- Ability to stand/walk for extended periods and move/carry equipment for program, and must be able to physically assist children as required (e.g. lifting);
- Ability to communicate fluently in English and in French; and
- A Catholic Pastoral reference is required.

Interested applicants must forward a cover letter (quoting the Competition #) and resume highlighting education and experience, a Catholic pastoral reference and the names of three professional references including current immediate supervisors to the undersigned no later than **January 29, 2021, at 3:00 p.m.**

Mélanie Bidal-Mainville, Manager of Human Resources
Northeastern Catholic District School Board
hr@ncdsb.on.ca

**We wish to thank all applicants, however,
only those selected for an interview will be contacted.**

We are an equal opportunity employer.
**Candidates requiring accommodation in accordance with the Ontario *Human Rights*
Code are asked to contact hr@ncdsb.on.ca**

Fred Salvador
Chair of the Board

Tricia Stefanic Weltz
Director of Education