



**Northeastern  
Catholic District**  
SCHOOL BOARD

A place where we all belong.

# INDIGENOUS SUPPORT WORKER

March 14, 2024

## **COMPETITION #24-040R**

Permanent Full-time 10-month Non-Unionized Position  
35 hours per week  
Timmins, ON

Reporting to the Supervisor of Indigenous Education, the Indigenous Support Worker will work within NCDSB schools to enhance the educational achievement of Indigenous students, with the goal of ensuring equitable access to culturally relevant support and services. The successful candidate will work in collaboration with school staff to increase awareness about Indigenous culture and facilitate related learning opportunities.

This position will focus on supporting elementary and secondary students; and will require the successful candidate to liaise with family members and community partners.

## **RESPONSIBILITIES**

- Assist Indigenous students to derive the maximum benefit from our Catholic school system;
- Assist school staff to understand and effectively meet the needs of Indigenous students and their families;
- Work within the framework of the NCDSB's Indigenous Education Board Action Plan and in accordance with board policies and procedures;
- Plan and facilitate experiential learning opportunities rooted in Indigenous culture and Indigenous ways of knowing and being;
- Facilitate full class and small group sessions that support the learning about Indigenous culture;
- Promotes involvement of Indigenous parents/guardians in the school system and assists schools in developing parental engagement opportunities for Indigenous families;
- Work with Indigenous families to clarify policies and procedures that affect their children within the Catholic education system;
- Promote awareness of the Indigenous culture, language and history within the NCDSB;
- Other duties as assigned by the Supervisor of Indigenous Education.

## **QUALIFICATIONS**

- Post-secondary diploma in a related field (Note: Candidates with equivalent combination of training and experience may be considered);
- Related experience working with Indigenous children and youth, including involvement with Indigenous culture and traditions;
- Personal understanding of Indigenous ways of knowing, culture and of the challenges faced by Indigenous young people;
- Strong problem-solving skills to identify and assess sensitive issues and propose solutions;
- Excellent initiative, organizational and time management skills;
- Excellent interpersonal and written and verbal communication skills;
- Ability to use technology related to this position;
- Experience working in an educational setting with children and youth would be considered an asset;
- Ability to speak Cree or Ojibway would be an asset.

**The Applicant must possess a valid driver's license as travel within the jurisdiction of the Board will be required.**

The names of three (3) professional references are required, including a current immediate supervisor.

Please quote competition number on your application. Applications should be forwarded to the undersigned no later than **March 22, 2024 @ 12PM (Noon)**

**Mélanie Bidal-Mainville, Manager of Human Resources  
Northeastern Catholic District School Board  
[hr@ncdsb.on.ca](mailto:hr@ncdsb.on.ca)**

**We wish to thank all applicants, however,  
only those selected for an interview will be contacted.**

**We are an equal opportunity employer.  
Candidates requiring accommodation in accordance with the  
Ontario *Human Rights Code* are asked to contact [hr@ncdsb.on.ca](mailto:hr@ncdsb.on.ca)**

Glenn Scheculski  
Chair of the Board

Tricia Stefanic Weltz  
Director of Education