# **Northeastern Catholic District School Board**

## Minutes of the Public Board Meeting held on Monday, August 29, 2005

PRESENT:	Trustees:	Colleen Landers, Chair Peter Del Guidice Martin Drainville Brenda Hevenor Paul Keating Elizabeth King Steve Malciw Jack Slattery
	Student Trustee:	Nil
	Administration:	Paul Toffanello, Director of Education Luigina Malciw, Manager of Financial Services Melanie Bidal-Mainville, Community Relations Officer Mike Resetar, Manager of Human Resources Bob Landry, Manager of Plant
	Staff:	Janice Viskovich, Executive Assistant and Recorder
	Guests:	Karen Rowe, Program Principal, Glenn Sheculski, Program Principal and Tricia Stefanic Weltz, Program Principal.

#### A. <u>CALL TO ORDER</u>

#### A.1 <u>Opening Prayer</u>

Chair of the Board, Colleen Landers, welcomed everyone to the meeting and led the group in prayer.

#### B. <u>ROLL CALL</u>

MotionMOVED BY:S. MalciwSECONDED BY:J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting. **Peter Del Guidice arrived at 1:10 p.m.** 

#### CARRIED

**Resolution 05-149** 

C. <u>DECLARATIONS OF PECUNIARY INTEREST</u> - Colleen Landers, Paul Keating, Steve Malciw, Elizabeth King and Jack Slattery declared a pecuniary interest with G.4.3. (1).

#### D. <u>APPROVAL OF AGENDA</u>

<u>Motion</u>

MOVED BY: J. Slattery SECONDED BY: P. Keating

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting as amended.

### CARRIED

**Resolution 05-150** 

**Resolution 05-151** 

#### E. <u>APPROVAL OF MINUTES</u>

MotionMOVED BY:J. SlatterySECONDED BY:S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

- Public Board Meeting held on June 25, 2005.

#### CARRIED

#### F. <u>PRESENTATIONS / DELEGATIONS</u> - Nil

#### G. <u>PRESENTATIONS AND REPORTS</u>

G.1 <u>Policy</u>

Motion

#### G.1.1 <u>Performance Evaluation of Non-Teaching Staff</u>

MOVED BY:	B. Hevenor	<b>Resolution 05-152</b>
SECONDED BY:	M. Drainville	

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Board Policy *"Performance Evaluation of Non-Teaching Staff"* at second and third reading.

#### CARRIED

**Resolution 05-153** 

#### G.1.2 Catholic School Councils - Allocation

MotionMOVED BY:E. KingSECONDED BY:B. Hevenor

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Board Policy "Acceptable Use of Information Technology" at first reading.

G.1 <u>Policy</u> - continued

#### G.1.3 The Conduct of Business for Meetings of the Board

MotionMOVED BY:S. MalciwSECONDED BY:P. Keating

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Board

G.2 Personnel - Mike Resetar

G.2.1 <u>Report</u>

<u>Motion</u>		
MOVED BY:	P. Keating	<b>Resolution 05-155</b>
SECONDED BY:	J. Slattery	

Policy "The Conduct of Business for Meetings of the Board" as amended at first reading.

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Manger of Human Resources' Report.

#### CARRIED

**Resolution 05-154** 

#### G.2.2 <u>Hiring</u>

<u>Motion</u>		
MOVED BY:	M. Drainville	<b>Resolution 05-156</b>
SECONDED BY:	B. Hevenor	

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire the following teachers, on a full-time basis (1.0), at the elementary panel, effective September 6, 2005, in accordance with the provisions of the Collective Agreement with OECTA Northeastern Unit:

Mathew Dean Laura Paradiso Amanda O'Neil Melissa Wojtus Kateri Marandola Eliza Lalonde Erin Lepage

CARRIED

#### G.2 <u>Personnel</u> - Mike Resetar - continued

G.2.2 <u>Hiring</u> - continued

<u>Motion</u>

<u>ITTOTION</u>	
MOVED BY:	E. King
SECONDED BY:	S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire the following teachers, on a full-time basis (1.), at the secondary panel, effective September 6, 2005, in accordance with the provisions of the Collective Agreement with OECTA Northeastern Unit:

Peter Dobias	Jessica Gervais
Mitchell Reid	Maureen Haas

#### CARRIED

**Resolution 05-158** 

**Resolution 05-157** 

#### **Motion**

MOVED BY: M. Drainville SECONDED BY: J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire the following teachers on a half-time basis (0.5), at the elementary panel, effective September 6, 2005, in accordance with the provisions of the Collective Agreement with OECTA Northeastern Unit:

Carol Anthony

Pam Peever

CARRIED

**Resolution 05-159** 

**Resolution 05-160** 

MotionMOVED BY:S. MalciwSECONDED BY:J. Slattery

BE IT RESOLVED THAT the Northeastern Catholic District School Board change the employment status of Karen MacGregor from 0.6 to 1.0 effective September 6, 2005.

#### CARRIED

MotionMOVED BY:E. KingSECONDED BY:B. Hevenor

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Claire Peters as a Child & Youth Worker on a part-time basis (0.5) effective September 6, 2005. CARRIED

#### **G.2** Personnel - Mike Resetar - continued

## G.2.3 Retirements/Resignations

**Motion** 

MOVED BY: B. Hevenor SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Joel Sharp, (E.C.C.S.) effective August 31, 2005.

## CARRIED

<u>Motion</u>		
MOVED BY:	P. Keating	Resolution 05-162
SECONDED BY:	S. Malciw	

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Kim Poleyko-Towne (St. Pat's School-Kapuskasing) effective August 31, 2005.

#### CARRIED

Motion MOVED BY: S. Malciw SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept, with regret, the resignation of Manon Lefebvre (Sacred Heart School - Kirkland Lake) effective August 31, 2005.

#### CARRIED

#### **G.3 Property - Bob Landry**

G.3.1 Report

Motion MOVED BY: M. Drainville SECONDED BY: B. Hevenor

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Manager of Plant's Report.

#### **CARRIED**

**Resolution 05-164** 

**Resolution 05-163** 

**Resolution 05-161** 

#### G.3 <u>Manager of Plant</u> - Bob Landry - continued

#### G.3.2 E. C. C. S. Boiler Replacement

<u>Motion</u>		
MOVED BY:	B. Hevenor	Resolution 05-165
SECONDED BY:	E. King	

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the contract for boiler replacement at English Catholic Central School to Lacroix Plumbing in the amount of \$122,501.00 including Goods and Services Tax.

#### CARRIED

**Resolution 05-166** 

#### G.3.3 Grandes Rivieres Surplus Property

#### <u>Motion</u>

MOVED BY:	B. Hevenor
SECONDED BY:	M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board inform CSCD des Grandes Rivieres that they are not interested in purchasing the property as outlined in Manager of Plant's report.

#### CARRIED

#### G.4 Business and Finance - Luigina Malciw

#### G.4.1 <u>Report</u>

MotionMOVED BY:B. HevenorSECONDED BY:M. Drainville

**Resolution 05-167** 

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Manager of Financial Service's Report.

CARRIED

#### G.4 <u>Business and Finance</u> - Luigina Malciw - continued

G.4.1 <u>Report</u> - continued

#### G.4.2 <u>Cheque Register, Payroll and Monthly Expenditures</u> - for the month of June 2005

MotionMOVED BY:B. HevenorSECONDED BY:E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve approve the expenditures in the amount of three million fifty eight thousand nine hundred and sixteen dollars and nineteen cents (\$3,058,916.19) in reference to the cheque register for the month of June 2005.

#### CARRIED

**Resolution 05-169** 

#### Motion

MOVED BY: SECONDED BY:

M. Drainville P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of one million seven hundred and fifty-three thousand one hundred and thirty four dollars and fifty cents (\$1,753,134.50) in reference to the disbursements and payroll for the month of June 2005.

#### CARRIED

#### G.4.3 <u>Budget Estimates</u>

MotionMOVED BY:B. HeSECONDED BY:P. Del

B. HevenorP. Del Guidice

**Resolution 05-170** 

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Budget Estimates for the 2005-2006 year in the amount of (\$22,145,839.00) including salaries and benefits.

CARRIED

**Resolution 05-168** 

#### G.4 <u>Business and Finance</u> - Luigina Malciw - continued

#### G.4.1 <u>Report</u> - continued

#### G.4.3 <u>Budget Estimates</u>

MotionMOVED BY:P. KeatingSECONDED BY:P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Budget Estimates for the 2005-2006 year for all expenditures excluding payroll and benefits in the amount of (\$9,905,557.00).

#### CARRIED

**Resolution 05-172** 

#### G.4.4 <u>Reliable Insurance</u>

<u>Motion</u>	
MOVED BY:	S. Malciw
SECONDED BY:	E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board make available to parents Student Accident Insurance through Reliable Life Insurance for the 2005-2006 school year.

#### CARRIED

#### G.6 <u>Student Trustee</u> - Nil

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O'Gorman High School will be contacted to determine our new student trustee.

#### G.7 OCSTA Board of Directors - Peter Del Guidice

Verbal update was given with regard to the upcoming Regional Meeting to be hosted by our board here in Timmins. It will take place Wednesday, September 28, 2005 with a social gathering at the Shania Twain Centre from 6:00 to 10:00. The meeting portion will be held in Ballroom B at the Days Inn on Thursday, September 29<sup>th</sup> commencing at 8:30 a.m.

#### **G.8** <u>SEAC</u> - Nil

#### G.9 **Principals'/Administration Report** - Nil

Resolution 05-171

#### G.10 Director of Education's Report - Paul Toffanello

#### G.10.1 <u>Report</u>

MotionMOVED BY:J. SlatterySECONDED BY:P. Del Guidice

**Resolution 05-173** 

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the Director of Education's Report.

#### CARRIED

#### G.10.2 Contracts

This item was deferred to the September Board meeting.

#### H. <u>COMMITTEE OF THE WHOLE</u>

<u>Motion</u>

MOVED BY: B. Hevenor SECONDED BY: E. King

**Resolution 05-174** 

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

#### CARRIED

#### I. <u>UNFINISHED BUSINESS</u> - Nil

#### J. <u>CORRESPONDENCE</u>

Thank you cards from award recipients circulated. Communication Protocol circulated.

#### K. <u>NEW BUSINESS</u> - Nil

#### L. <u>INFORMATION</u> - Nil

#### M. <u>FUTURE MEETINGS</u>

#### M.1 Board Meetings Schedule

MotionM. DrainvilleMOVED BY:M. DrainvilleSECONDED BY:B. Hevenor

**Resolution 05-175** 

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the Board Meeting Schedule for the period September to December 2005, as presented.

#### CARRIED

Wednesday, September 28, 2005 - Regular Monthly Board Meeting at 10:00 a.m.

#### N. <u>ADJOURNMENT</u>

Motion MOVED BY:

SECONDED BY:

P. Del Guidice P. Keating **Resolution 05-176** 

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 2.00 p.m.

#### CARRIED

#### Question and answer period for guests attending the meeting

#### NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD (N.C.D.S.B.)

Chair of the Board

Secretary-Treasurer