Northeastern Catholic District School Board

Minutes of the Inaugural Public Board Meeting held on Saturday, December 16, 2006 at the Catholic Education Centre in Timmins at 9:00 a.m.

PRESENT: Trustees: Rick Brassard, Vice-Chair

Peter Del Guidice Martin Drainville Elizabeth King

Colleen Landers, Chair

Denis Lincez Steve Malciw Fred Salvador

Administration: Paul Toffanello, Director of Education

Karen Rowe, Superintendent of Education Luigina Malciw, Manager of Financial Services Mike Resetar, Manager of Human Resources

Bob Landry, Manager of Plant

Melanie Bidal-Mainville, Communications Officer

Staff: Janice Viskovich, Executive Assistant and Recorder

Student Trustee: Taylor Columbus, Excused

Guest: Bishop Paul Marchand †

Louis Clausi, O.E.C.T.A.

A. CALL TO ORDER

Director of Education, Paul Toffanello, welcomed everyone and called the meeting to order.

B. ROLL CALL - Nil

C. COMMISSIONING SERVICE

Bishop Paul Marchand officiated the Commissioning Service of all trustees.

D. DECLARATION OF OFFICE AND OATH OF ALLEGIANCE

All trustees recited their declaration of office and oath of allegiance.

E. PROCESS AND PROCEDURES FOR CONDUCT OF MEETING

Package was distributed to all trustees to peruse.

F. NOMINATION OF SCRUTINEERS

It was indicated that Bob Landry, Manager of Plant be named Chief Scrutineer and Mike Resetar be named Scrutineer, should the need arise.

G. ELECTION OF CHAIR

Paul Toffanello, Director of Education, opened the nomination process.

1st Call for Nominations

Martin Drainville nominated Colleen Landers as Chair of the Board. Peter Del Guidice seconded the nomination.

2nd Call for Nominations - Nil

3rd Call for Nominations - Nil

Paul Toffanello, Director of Education, declared the nominations closed and declared Colleen Landers Chair of the Board for the period from December, 2006 to December, 2007.

Motion Resolution 06-218

MOVED BY: P. Del Guidice SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Colleen Landers as Chair of the Board for the period from December, 2006 to December, 2007.

CARRIED

H. ELECTION OF VICE-CHAIR

Paul Toffanello, Director of Education, opened the nomination process.

1st Call for Nominations

Colleen Landers nominated Rick Brassard as Vice-Chair of the Board. Martin Drainville seconded the nomination.

2nd Call for Nominations - Nil

3rd Call for Nominations - Nil

Paul Toffanello, Director of Education, declared the nominations closed and declared Rick Brassard Vice-Chair of the Board for the period from December, 2006 to December, 2007.

H. ELECTION OF VICE-CHAIR

Motion Resolution 06-219

MOVED BY: M. Drainville SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Rick Brassard as Vice-Chair of the Board for the period from December, 2006 to December, 2007.

CARRIED

I. APPROVAL OF AGENDA

Motion Resolution 06-220

MOVED BY: M. Drainville SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the agenda for the Public Board Meeting as amended.

CARRIED

J. APPROVAL OF MINUTES

Motion Resolution 06-221

MOVED BY: P. Del Guidice SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as amended:

-Public Board Meeting, held November 30, 2006.

CARRIED

K. PRESENTATIONS AND REPORTS

K.1 Policy - Nil

K.2 Program - Nil

K. PRESENTATIONS AND REPORTS - continued

K.3 Personnel - Mike Resetar

K.3.1 Report

Motion Resolution 06-222

MOVED BY: P. Del Guidice SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resources' Report.

CARRIED

K.3.2 Hiring

Motion Resolution 06-223

MOVED BY: R. Brassard SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Karen MacGregor as Acting Principal effective January 8, 2007.

CARRIED

Motion Resolution 06-224

MOVED BY: P. Del Guidice SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Lynn Fecteau as Communication Officer effective January 8, 2007.

CARRIED

Motion Resolution 06-225

MOVED BY: R. Brassard SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Catherine Copeland as a full-time teacher (1.0) at the secondary panel, effective January 8, 2007, in accordance with the terms and conditions of the Collective Agreement with OECTA Northeastern Unit.

K. PRESENTATIONS AND REPORTS - continued

K.3 Personnel - Mike Resetar - continued

K.3.3 Change of Status

Motion Resolution 06-226

MOVED BY: D. Lincez SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the change of status of Kim Hall from 0.5 Special Assignment Teacher to 1.0 Special Assignment Teacher at the Timmins Board Office effective December 4, 2006.

CARRIED

K.3.4 Human Resource Generalist

Motion Resolution 06-227

MOVED BY: P. Del Guidice SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School approve the contract for the Human Resource Generalist as amended by the Manager of Human Resources.

CARRIED

- **K.4 Property** Bob Landry Nil
- **K.5 Business and Finance** Luigina Malciw

K.5.1 Report

Motion Resolution 06-228

MOVED BY: P. Del Guidice SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Services' Report.

K. PRESENTATIONS AND REPORTS - continued

K.5 Business and Finance - Luigina Malciw - continued

K.5.2 Cheque Register, Payroll and Monthly Expenditures - for the month of November 2006

Motion Resolution 06-229

MOVED BY: F. Salvador SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the disbursements in the amount of one million and forty six thousand six hundred and eight dollars and eighty cents (\$1,046,608.80) in reference to the cheque register for the month of November 2006.

CARRIED

Motion Resolution 06-230

MOVED BY: R. Brassard SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of one million six hundred and thirty six thousand nine hundred and forty six dollars and ninety one cents (\$1,636,946.91) in reference to the disbursements and payroll for the month of November 2006.

CARRIED

K.5.3 Bank Account Signatures

Motion Resolution 05-231

MOVED BY: F. Salvador SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the bank account signatures via computerized signature, effective December 16, 2006, consisting of two of the following: Chair of the Board, Vice-Chair of the Board, Paul Toffanello, Director of Education, and Luigina Malciw, Manager of Financial Services.

K. <u>PRESENTATIONS AND REPORTS</u> - continued

K.5 <u>Business and Finance</u> - Luigina Malciw - continued

K.5.4 Line of Credit

Motion Resolution 06-232

MOVED BY: R. Brassard SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board establish a line of credit at the Royal Bank of Canada in the amount of three million dollars (\$3,000,000).

CARRIED

K.5.5 Budget Deficit or Surplus

Motion Resolution 06-233

MOVED BY: F. Salvador SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve that any budget deficit or surplus be taken from or transferred to appropriate reserve funds.

CARRIED

K.5.6 Financials

Motion Resolution 06-234

MOVED BY: M. Drainville SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Financials for 2005-2006 as presented to the Audit Committee.

L. DIRECTOR'S ANNUAL REPORT 2006

Motion Resolution 06-235

MOVED BY: S. Malciw SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Director's Annual Report 2006, as presented.

CARRIED

M. <u>COMMITTEE OF</u> THE WHOLE

Motion Resolution 06-236

MOVED BY: M. Drainville SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all the recommendations contained therein.

CARRIED

N. NEW BUSINESS

N.1 Board Committee Structure

Motion Resolution 06-237

MOVED BY: R. Brassard SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2007 Committee Structure as presented.

CARRIED

O. FUTURE MEETINGS

O.1 Board Meetings Schedule 2007

Motion Resolution 06-238

MOVED BY: S. Malciw SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2007 Board Meeting Schedule, as presented.

O. FUTURE MEETINGS - continued

O.2 New Trustee Seminar

Motion Resolution 06-239

MOVED BY: P. Del Guidice SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following trustees attendance at the O.C.S.T.A. New Trustee Seminar on January 12 and 13, 1007 at the Doubletree International Plaza Hotel in Toronto: Colleen Landers; Rick Brassard; Denis Lincez and Fred Salvador.

CARRIED

Next Regular Board Meeting: Wednesday, January 24, 2007 at 9:30 a.m.

P. <u>ADJOURNMENT</u>

Motion Resolution 06-240

MOVED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 12:05 p.m.

CARRIED

Question and answer period for guests attending the meeting

NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD (N.C.D.S.B.)

Chair of the Board	Secretary-Treasurer