



**SEAC MEETING**  
**(Special Education Advisory Committee)**

**Wednesday, January 21, 2009**

**11:45 a.m.**

**Catholic Education Centre**

**MINUTES**

**PRESENT:** Kay Gaffney, Child & Family Services of Timmins / Chair  
Joel McCartney, Cochrane Temiskaming Resource Centre / Vice-Chair  
Marc Lionello, Canadian Mental Health Association  
William (Bill) Russell, The Lord's Kitchen  
Rick Brassard, NCDSB Chair  
Steve Malciw, NCDSB Trustee  
Fred Salvador, NCDSB Trustee  
Tricia Stefanic Weltz, Superintendent of Education  
Erica Raymond, Special Assignment Teacher - Student Services  
Judy Piché, Administrative Assistant / Recorder

**EXCUSED:** Dolores Butterworth, Timmins Transition Committee  
Nancy Cole, Canadian National Institute of the Blind  
Neil Iserhoff, Aboriginal Community

**GUEST:** Dan Loreto, Special Assignment Teacher - Student Services

**1. Opening Prayer**

Kay Gaffney welcomed everyone and led the group in prayer.

**2. Approval of Agenda**

MOVED BY: B. Russell  
SECONDED BY: J. McCartney

THAT the agenda be approved as amended.  
CARRIED.

**3. Approval of Minutes**

MOVED BY: J. McCartney  
SECONDED BY: S. Malciw

THAT the minutes of the SEAC meeting held November 19, 2008 be approved as presented.  
CARRIED.

**4. Provincial Demonstration Schools - Dan Loreto**

An update on the partnership with the Provincial Demonstration Schools was given by Special Assignment Teacher, Dan Loreto. A meeting will be held on February 23-25, 2009 to plan for a smooth transition from Grade 8 to the high school. The PDS Director will be meeting with the NCDSB team at the end of March. Kay Gaffney mentioned that she has visited the classroom at OICS and commended the team on their accomplishments.

**5. Understanding Data**

A document showing data on students' marked growth over time was shared with the members. Erica Raymond stated that we will continue to move forward with initiatives and carefully scrutinize the kids to meet their needs.

**6. Parent/Student Access to the IEP Template**

Parents and students now have access to the Ministry's electronic IEP template. Sample IEPs can be accessed on the template as well. Tricia Stefanic Weltz cautioned the members that our board's template is still locally developed based on the Ministry's template. Parents can get information on IEPs by visiting their children's schools.

**7. Special Education Board Plan**

Amendments to the Special Education Board Plan must be submitted to the Ministry by July 31, 2009. SEAC members did an elaborate review last year; therefore, only minor amendments will be required.

**8. Agency Reports**

Bill Russell mentioned that younger children are taking advantage of the Lord's Kitchen. He also spoke about an incident where a woman wrote a condemning report in the Timmins Times and Bill offered a positive response in the newspaper.

The Canadian Mental Health Association is examining the services they offer, such as enhancing the crisis response unit, and using emergency services provided by the police and the hospital.

Kay Gaffney informed the members that the Child and Family Services' programs, Protection Support in Home and Pathway to Family Growth, are under review. The agency is waiting to hear on the accreditation of the child protection and children's mental health.

**9. Date of Next Meeting**

The next meeting will be held at O'Gorman Intermediate Catholic School on Wednesday, February 18, 2009 at 11:20 a.m.

**10. Other Business**

**10.1 Recruitment**

SEAC is looking to recruit agency representatives. Tricia Stefanic Weltz will be contacting the Children's Treatment Centre, Jim Chalmers at Northern College, and Jeanne Sauvé Family Services.

**10.2 Enrolment**

As requested at the previous meeting, Tricia Stefanic Weltz provided the members with information on the enrolment of the past three years.

**10.3 Transition Process**

Steve Malciw requested a presentation on the transition process of our students from JK to graduation at secondary and then to post-secondary. A report on the cost of staffing, equipment, and services will be prepared by Erica Raymond and Dan Loreto and shared at a future meeting.

**11. Adjournment**

MOVED BY: T. Stefanic Weltz

That the meeting be adjourned at 12:55 p.m.  
CARRIED.